Systems Management Subcommittee
Minutes of 05/05/05 Meeting

Attendees: Dietra Thomas, Larry Strock, Eric Pinckney, Doug Mader,
(Not Present: Lee Foster, Charlie Zeberlein, Russell Collier and Floyd Stayner)

Meeting Scribe : Doug Mader

Minutes: There were no minutes from the last meeting as only 3 people attended and the meeting was adjourned.

Business:
Problem/Change/Configuration Management Discipline:
Larry Strock – Joined the subcommittee as owner of the Problem/Change/Configuration Management Discipline. Reviewed proposed roadmap Dave Gerth had assembled and agreed it was going in the wrong direction and that we needed to start over. Reviewed the Problem/Change/Configuration Management discipline based on what Gartner originally provided the AOC. Question came up of what is definition of Problem/Change/Configuration Management Discipline. Is it the tools that effect problem management or tools that effect the management of problem management, etc. Agreed we should setup a conference call with Gartner and obtain a clear definition. In reviewing the baseline, we agreed we needed more server type people to review the baseline and recommend a tactical and strategic roadmap. Larry Strock will handle the mainframe roadmap (once we have a definition of problem/change/ configuration management). Eric stated he would ask Troy Travis or Larry Page to help us create the LAN / File/Application server roadmap, and Doug Griswold for the Unix side. Eric also agreed to setup a conference call with Gartner to discuss the definition of Problem/Change/ Configuration Management.

End-User Support Discipline:
Doug Mader stated there were no changes to the End-User Support discipline, as it was up for a 6 month review.

Asset Management Discipline:
Discussed who might be willing to take over the Asset Management discipline which Debbie Dunn vacated in February. Fran McClary was mentioned and Doug Mader will talk to Troy Travis about Fran's availability to join our subcommittee.

State Hdw/Sftw Inventory:
Discussed when the next version of the state baseline inventory was to take place – which apparently is on-hold, with no definitive date set. Discussed that the original baseline was not all inclusive and only had something like 17 out of 70 state agencies responding.

Action Items:
1. Eric – Talk to Troy Travis or Larry Page about helping create the LAN / File/Application server roadmap, and Doug Griswold for the Unix side.
2. Eric - Setup a conference call with Gartner to discuss the definition of Problem/Change/ Configuration Management.
3. Doug - Talk to Troy Travis about Fran's availability to run the Asset Mgmt discipline

Next Meeting: Thursday, June 2,   2pm – Department of Revenue